

ANNUAL
ADMINISTRATION REPORT
1970-71



REGIONAL CENTRE FOR RESEARCH AND
TRAINING IN MUNICIPAL ADMINISTRATION

DEPARTMENT OF PUBLIC ADMINISTRATION
UNIVERSITY OF LUCKNOW
INDIA

ADVISORY COMMITTEE

- | | | |
|---|----|------------------|
| 1. Sri N. P. Bhatnagar, Secretary, Local Self-Government Department, Uttar Pradesh, Lucknow. | .. | CHAIRMAN |
| 2. Dr. P. N. Masaldan, Dean, Faculty of Arts, Lucknow University, Lucknow. | .. | Member |
| 3. Prof. G. Mukharji, Director, Indian Institute of Public Administration, New Delhi. | .. | Member |
| 4. Secretary, Local Self-Government Department (Urban), Madhya Pradesh, Bhopal. | .. | Member |
| 5. Secretary, Local Self-Government Department, Bihar, Patna. | .. | Member |
| 6. Nominee of the Government of India Ministry of Health, F. P. & U. D., New Delhi. | .. | Member |
| 7. Sri S. P. Watal Mukhya Nagar Adhikari, Lucknow Nagar Mahapalika, (Nominee of the State Government) | .. | Member |
| 8. Dr. D. P. Singh, Professor in the Centre. | .. | Member |
| 9. Dr. R. B. Das, Professor and Head, Department of Public Administration, Lucknow University and Director of the Centre. | .. | Member-Secretary |

The Centre for Research and Training in Municipal Administration was set up by the Union Ministry of Health, Family Planning, Works and Housing and Urban Development in January 1968, for conducting research and providing in-service training to Municipal officers from Uttar Prahesh, Bihar and Madhya Pradesh. The Centre has now completed three years of its working and the present report relates to the third year of its activities.

Advisory Committee

The Advisory Committee consists of the Secretaries of Local Self-Government of the states of Uttar Pradesh, Bihar and Madhya Pradesh, nominees each of the Union Ministry of Health, U. P. Government, Indian Institute of Public Administration respectively, Dean, Faculty of Arts, Lucknow University and Director and Professor in the Centre. The Secretary, Local Self-Government, U. P., is the Chairman while the Director of the Centre is its member—secretary.

During the year under report the Mukhya Nagar Adhikari of Lucknow Municipal Corporation became the member of the Committee in place of Sri Sain Das Jain, as the nominee of the U. P. Government. The Secretaries of Local Self-Government of Bihar and Madhya Pradesh (Urban) were also included by the Government of India as new members of the Advisory Committee.

The Centre continued its normal activity of Research and Training in Municipal Administration and made Considerable progress in the field of Research. It is gratifying to note that the construction of Trainee's Hostel and Guest Suits are well under way.

Research

The following research reports were finalised during the year 1970-71 :

- (1) Working of Municipal Corporations in U. P. ;

- (2) A pilot study of 'Integrated Services for Youth and Children in Urban Areas', sponsored by the South Asia Division of the UNICEF which was undertaken by the Centre at the instance of Indian Institute of Public Administration, New Delhi. The report of the pilot study was submitted to the I.I.P.A., New Delhi. The detailed proposal was finally approved by the Advisory Committee on February 27, 1971.

The centre has decided to undertake a study on 'The Working of Municipal Boards in Uttar Pradesh'. Accordingly a detailed questionnaire has been prepared and is being sent to all the Boards.

In pursuance of the recommendations of the Seminar held on Research and Training Requirements, the Centre has taken up the work of a clearing house. The background data relating to population, area, functions, development works etc. is being prepared and will be sent to the Municipal Boards of Uttar Pradesh by June, 1971.

Detailed information about the officials of Municipal Boards/Municipal Corporations under the centralised service scheme has been collected and transferred on individual cards.

The Centre is actively thinking of starting a quarterly bulletin and a magazine containing news about the urban local bodies of Uttar Pradesh, Bihar and Madhya Pradesh. It is expected that its first issue will be published in the next academic session.

Publications

The Centre has finalised two research projects this year and they are in the Press, for printing :

- (1) Problems of Managements and financing of Water Supply in Urban Areas.
- (2) Working of Municipal Corporations in Uttar Pradesh.

Diploma in Urban Government and Administration

The course was popular. Its performance was satisfactory and one student was placed in first division.

Training Programme

Three inservice training courses were held for municipal officers of the three States of U. P., Bihar and Madhya Pradesh during the year 1970-71.

The first course of the year and seventh in the series was inaugurated by His Excellency Dr. B. Gopala Reddy, Governor of Uttar Pradesh, on July 23, 1970. It was attended by seventeen municipal officers from Uttar Pradesh and Madhya Pradesh. The concluding function was presided over by Sri Chaturbhuj Sharma, Minister for Education, Government of Uttar Pradesh, on August 29, 1970.

The second course, and eighth in the series, was inaugurated by Sri Satrugan Saran Singh, Minister for Local Self-Government and Jails, Government of Bihar, on September 16, 1970 and was presided over by Sri Jagan Prasad Rawat, Minister for Local Self-Government, Government of Uttar Pradesh. Sixteen municipal officers from the three participating states of Uttar Pradesh, Madhya Pradesh and Bihar joined it. The closing function was presided over by Sri Virendra Verma, Minister for Education, Government of Uttar Pradesh, on October 24, 1970.

The third course and ninth in the series was inaugurated by Sri N. P. Bhatnagar, Secretary to Government Local Self-Government, Uttar Pradesh, on November 5, 1970. Ten officers participated in the programme. The closing function was presided over by Sri Roop Nath Singh Yadav, Minister for Local Self-Government, Uttar Pradesh, on December 16, 1970.

The names of the trainee officers who attended the three courses are given in Appendix I.

Conference and Seminars

A conference on "Role of Political Parties in Municipal Administration" was held on October 23 and 24, 1970 at the close of eighth in-service training course. It was inaugurated by Sri A. G. Kher, Speaker of the U. P. Legislative Assembly on October 23, 1970. The closing function was presided over by Sri Virendra Verma, Minister for Education, on October 24, 1970. The conference was attended both by officials and non-officials apart from the trainees of the eighth In-service Course.

The list of the participants of this Conference, excluding the trainees, is given in Appendix II.

During the year under report, three seminars were organised. The first seminar was held on August 27 and 28, 1970 at the close of the seventh In-service Training Course on "Centralisation of Municipal Services". It was inaugurated by Sri Jagan Prasad Rawat, Minister for Local Self-Government. The Seminar was attended by the trainees of the seventh in-service training course and officials and non-officials of the three participating states. The names of the persons who attended the seminar (excluding the trainees) are given in Appendix III.

The second Seminar on "Problem of Water Supply in Lucknow" was organised towards the end of the ninth In-service Training Course on December 10, 1970, and was inaugurated by Dr. M. M. S. Siddhu, former Mayor of Lucknow Municipal Corporation. The second session in the afternoon was presided over by Mr. N. C. Chaturvedi, Advocate. It was attended by the trainees of the ninth course and other officials and non-officials. A list of the participants of this Seminar (excluding the trainees) is given in appendix IV.

Our interest in the discussions of urban problems brought us face to face with some of the problems faced by the Panchayati Raj institutions over the periphery of municipal areas. Recognising the need to probe into some of the common problems we held a Seminar on 'Problems of Panchayati Raj' on March 16 and 17, 1971. This was possible with the active financial assistance of the Directorate of Panchayat Raj, Uttar Pradesh, which we acknowledge gratefully. Sri Malkhan Singh, Minister for Community Development and Panchayat Raj, Uttar Pradesh, inaugurated the Seminar on March 16, 1971 at 11 A. M. and

Sri Jayaprakash Narayan presided over the closing function on March 17, 1971 at 3-30 P. M. Sri S. K. Dey, President of All India Panchayat Parishad, also addressed the Seminar and participated in the deliberations.

The Seminar was attended by the representatives of Research Institutions engaged in Panchayati Raj, eminent academicians, journalist and official and non-officials working under the Panchayati Raj bodies. A list of the participants is given in Appendix V.

Evaluation of the training Programme

So far nine training courses, three each in the years 1968-69, 1969-70 and 1970-71 have been organised. In all 197 municipal officers have participated in these training courses. More than 3/4th, i. e., 152 trainees came from the urban local bodies of Uttar Pradesh.

The following table shows the total number of officers belonging to different categories in Uttar Pradesh :

TABLE—1

Sl. No.	Category of Officers	Total strength	Trained so far	
			Number	Percentage of the Total strength
1.	U. P. Palika Administrative Services	306	70	22.8
2.	U. P. Palika Medical Service	35	—	—
3.	U. P. Palika Public Health & Veterinary Service	465	21	4.5
4.	U. P. Palika Engineering Service	372	18	4.8
5.	U. P. Palika Waterworks Electrical and Mechanical Engineering Service	145	4	2.8
6.	U. P. Palika Arboriculture Service	8	—	—
7.	U. P. Palika Audit and Accounts Service	90	16	17.7
8.	U. P. Palika Education Service	112	22	19.6
9.	U. P. Palika Ministerial Service	54	1	1.8
	Total ..	1,640	152	9.3

The above table shows that only 9.3 percent of the Municipal officers of the centralized cadre in U. P. have been trained by the Centre since its inception. During this period the emphasis was laid on Administrative Services with the result that more than 1/5th of them have attended the training courses. About 19.6 percent of the Education Superintendents and 17.7 percent officials belonging to Audit and Accounts Services also derived the benefit of training programme. It is notable that no officer belonging to Medical and Arboriculture Services has attended the training programme so far.

The number of participants from the three participating states in the three courses, during the year 1970-71 is shown in the following table :—

T A B L E—2

Number of participants from the three States

STATES	C O U R S E S			
	SEVENTH	EIGHTH	NINTH	TOTAL
UTTAR PRADESH ..	15	9	5	29
BIHAR ..	Nil	1	1	2
MADHYA PRADESH ..	2	6	4	12
Total ..	17	16	10	43

About 67 percent of the trainees in the three courses came from Uttar Pradesh alone. However, there was an increase in the number of participants from Madhya Pradesh but a decrease from Uttar Pradesh and Bihar as compared to last year. There was an overall decrease of trainees as only 43 trainees attended the course as compared to 73 trainees in the last year. The decrease in number was due to the fact that there was a strike by the employees of the local bodies in the State of Bihar, when the courses were organised. The trainees from Uttar Pradesh could not come in full strength because of the proposed municipal elections in the State which were later postponed but only

after our training course had started. Apart from this the census operations also affected the number of trainees.

Attachments

In each of the three training courses, officers were divided into batches and they visited the following places :

(i) *Seventh Training Course*

All the trainees went to Agra and Gwalior.

(ii) *Eighth Training Course*

(a) Dehradun, Hardwar and Rishikesh.

(b) Patna, Gaya, Ranchi and Jamshedpur.

(iii) *Ninth Training Course*

All the trainees went to Muzaffarpur, Motihari and Patna.

During the attachment period the trainee-officers studied the working of Municipal Boards/Corporations/Improvement Trusts and allied agencies and submitted reports individually. The names of the trainee-officer who visited the above places including the staff members are given in Appendix VI.

The trainees were of the view that :—

1. The period of attachment should be increased.
2. The attachment should be outside the 'region'.
3. The attachment groups should be smaller.
4. The attachment should be either at the beginning or at the end of training course.

Lecture—discussion

The names and designations of the guest speakers who addressed the trainees in the three training courses, are given in Appendix VII.

Syndicate reports

The trainees were divided into groups and allotted topics for preparing syndicate reports based on their study, experiences, mutual discussions *etc.*

The topics assigned for writing syndicate reports during the three courses were :

Seventh Course

1. Committee System in Municipal Administration.
2. Recruitment of municipal personnel in U. P., Bihar and Madhya Pradesh.

Eighth Course

1. Role of Executive Officer/Chief Municipal Officer.
2. Management of Public Works in urban Local Bodies.

Ninth Course

1. Administration of Food Adulteration Act.
2. Decentralization in Municipal Administration.

The participants were of the view that they should be provided with relevant literature and given enough time to prepare the report.

Case Studies

The trainees were required to prepare a few case study reports based on their personal experience. They were supplied with model case studies to guide them. The trainees were of the view that they should be informed well in advance to enable them to bring the facts of a case study.

Review of acts & statutes

The participants of the eighth & ninth Courses were divided in batches for reviewing the municipal Acts, statutes, manuals and by-laws of the three states. They prepared detailed reports on the following topics :

Eighth Course

1. Assessment and collection of property tax.
2. Recovery of municipal dues.
3. State control of municipal boards/corporations.

Ninth Course

1. Municipal offences and prosecutions.
2. State control over urban local bodies.

Lodging

Currently lodging arrangement for the trainees is made at the M.M.S. Birla Hall, Moti Mahal, Lucknow. As soon as the construction of the trainees hostel within the University campus is complete, they will be lodged there.

Library

With a view to meet the growing requirements of trainee officers and research workers in the field of local government, urban planning and allied fields, a separate section containing books, pamphlets and reports on the above subjects has been created. It has been possible to further strengthen this section from the grant received from the Government of India and the State Government. A new feature of the Library is that it has started indexing of micro-literature, which are of immense value to the research workers.

Renovation of the Centre's building

The regional Centre is at present located in the old V. C. Lodge which needs immediate renovation. Accordingly, the State Government were approached to sanction necessary funds. A sum of Rs. 1,10,000/- has been sanctioned by the U. P. Government vide G. O. No. GA-1/138-U/15-5-8(6)/70 dated March 30, 1971. This generous help is gratefully acknowledged.

Hostel

As mentioned in earlier reports, a trainees-Hostel-cum-Guest House is at present under construction. The revised estimates for construction of

this hostel amount to Rs. 6,82,425/-. The construction work on the ground floor has been completed and at present construction on the first floor is in hand. The Hostel will have 33 furnished rooms with attached baths and five suites for the guests. The Government of Uttar Pradesh has sanctioned an amount of Rs. 6,82,425/- which is acknowledged gratefully. This grant was released in four instalments as under ;

- | | |
|-------------------|---|
| 1. Rs. 45,000/- | Vide G. O. No. 4151A/11/Ka-5G/69
dated 24-1-1970. |
| 2. Rs. 45,000/- | Vide G. O. No. 3861C/11/Ka-5G/69
dated 8-7-1970. |
| 3. Rs. 75,000/- | Vide G. O. No. GA-1/5481U/15-5-8(6)/70
dated 3-11-1970. |
| 4. Rs. 5,17,425/- | Vide G. O. No. GA-1/44(i) U/15-5-8(6)/70
dated 5-1-1971. |

Contributions

As reported earlier, a sum of Rs. 17,340/- was received as contribution from the local bodies of the State of Uttar Pradesh in response to to G.O. No. 274-A/11-Ka-G168, dated 27-2-1969. Further contributions to this amount during the year were as follows :

<i>Sl. No.</i>	<i>Name of Municipal Board/Corporation</i>	<i>Amount. Rs.</i>
1.	Aligarh ..	1,000
2.	Attara ..	100
3.	Azamgarh ..	1,000
4.	Bilari Moradabad ..	200
5.	Barabanki ..	500
6.	Bareilly ..	1,000
7.	Baheri ..	250

<i>S. No.</i>	<i>Name of Municipal Board</i>	<i>Amount Rs.</i>
8.	Balrampur	250
9.	Gorakhpur	1,000
10.	Ghaziabad	500
11.	Hamirpur	100
12.	Jalaun	100
13.	Kosi	100
14.	Kaimganj (Farrukhabad)	100
15.	Kotdwar (Garhwal)	250
16.	Kairana	250
17.	Khatauli (Muzaffarnagar)	250
18.	Lalitpur	500
19.	Lucknow Nagar Mahapalika	500
20.	Mathura	500
21.	Mungra Badshahpur	100
22.	Mirzapur	2,000
23.	Mau Nath Bhanjan	500
24.	Moradabad	500
25.	Meerut	1,000
26.	Nihtaur	100
27.	Sikandarabad	1,000
28.	Sultanpur	100
	Total	13,750

These contributions are gratefully acknowledged.

The Advisory Committee in its meeting held on May 5, 1970, decided to request the other two governments to make some contribution either themselves or by requesting the urban local bodies of their States to donate funds. A fresh appeal was also issued to the urban local bodies of the State of Uttar Pradesh to send in their contributions early.

The following are some of the important decisions taken by the Advisory Committee in its meeting held on May 5, 1970 :

- (1) The Budget estimates of the Centre as originally proposed for the year 1970-71, were cut down from Rs. 1,35,500/- to Rs. 1,11,500/- in view of the Government of India's directive in this regard. (A copy of the budget estimates for 1970-71 is given in Appendix VIII).
- (2) The Chairman of the Advisory Committee was empowered to re-appropriate funds from one budget head to another.
- (3) Out of the total *intake capacity* of 30 trainees in the Centre, seven seats were reserved for the nominees of each of the Governments of Bihar and Madhya Pradesh respectively.
- (4) It was decided that the centre should take up studies in selected Corporations of the three States and the concerned corporations should bear the expenses in this regard.

The following are some of the decisions taken by the Advisory Committee in its second meeting held on October 19, 1970 :

1. The Centre should take up the following programme for 1971-72 :

- (i) Three Inservice Training Courses.
- (ii) One Seminar ;
- (iii) One Conference ;
- (iv) Some case studies ;

(v) Short-term courses for non-officials in the three States.

(vi) Conduct evaluation studies on the working of municipal bodies in the three states, if possible.

2. The employees of the Centre were allowed to contribute towards the provident fund.

3. The revised estimates for the Trainee's Hostel-cum-Guest House amounting to Rs. 6,82,425/ were approved.

4. The Budget estimates for the year 1971-72 were approved as under :

(i) Recurring grant by the Central Government	..	Rs. 1,19,700/-
(ii) Recurring grant by the State Government	..	Rs. 50,100/-

5. The Committee approved the purchase of a Jeep out of the contributions received from the local bodies of U. P.

Audit

The accounts of the Centre for the financial year 1969-70 were audited by Messrs. A Shah and Co., Chartered Accountants, Lucknow, as per Appendix IX and submitted to the Ministry of Health, Family Planning, Works, Housing and Urban Development, Government of India, New Delhi.

A P P E N D I C E S

APPENDIX I

List of Municipal Officers who participated in In-service Training Courses during the year 1970-71

Sl. No.	NAME	DESIGNATION
Seventh Course		
1.	Awasthi, K. B.	.. Superintendent of Education, Municipal Board, Fatehpur.
2.	Asthana, V. B.	.. Municipal Engineer, City Board, Dehradun.
3.	Bajpai, B. V.	.. Chief Municipal Officer, Municipal Council, Sakti (M. P.)
4.	Bari, M. F.	.. Overseer, Municipal Board, Chandpur, Bijnõre.
5.	Dubey, P. P.	.. Sanitary Inspector, Municipal Board, Gorakhpur.
6.	Gupta, S. L.	.. Chief Accountant, Nagar Palika, City Board, Mussoorie.
7.	Mehta, M. S.	.. Assistant Engineer, Nagar Mahapalika, Agra.
8.	Misra, P. N.	.. Officiating Octroi Superintendent, Nagar Mahapalika, Agra.
9.	Saxena, R. (Smt.)	.. Education Superintendent, Municipal Board, Moradabad.

APPENDIX I—(contd.)

SL. NO.	NAME	DESIGNATION.
10.	Singh, Kedar	.. Revenue Superintendent, Nagar Mahapalika, Lucknow.
11.	Singh, Naresh	.. Sanitary Inspector, Municipal Board, Pratapgarh.
12.	Singh, S. N.	.. Water Works Engineer, Nagar Palika, Mughalsarai.
13.	Sinha, S. S.	.. Revenue Superintendent, Nagar Mahapalika, Lucknow.
14.	Srivastava, O. P.	.. Sanitary Inspector, Muni- cipal Board, Barabanki.
15.	Srivastava, R. C.	.. Chief Municipal Officer, Municipal Council, Dhar (M. P.)
16.	Srivastava, R. P.	.. Accountant, Nagar Palika, Jhansi.
17.	Yaha, S. M.	.. Lekha Parikshak Nagar Mahapalika, Allahabad.

Eighth Course

1.	Bora, M. M. S.	.. Chief Engineer, Municipal Board, Rampur.
2.	Deshpande, P. L.	.. Chief Municipal Officer, Sarangarh (M. P.)
3.	Gupta, A. L.	.. Executive Officer, Municipal Board, Kandhala.
4.	Gupta, S. P.	.. Chief Municipal Officer, Katangi (M. P.)
5.	Jauhri, K. M. L.	.. Executive Officer, Municipal Board, Kaimganj.

APPENDIX I—(contd.)

NAME	DESIGNATION
5. Jain, Srinandan	.. Chief Municipal Officer, Rajgarh (M. P.)
7. Lal, B. B.	.. Executive Officer, Municipal Board, Hapur.
8. Misra, P. D. (Dr.)	.. Health Officer, Nagar Nigam, Bhopal (M. P.)
9. Naqvi, M. A.	.. Executive Officer, Municipal Board, Bilgram.
10. Pathak, S. G.	.. Chief Municipal Officer, Bhind (M. P.)
11. Pavaskar, S. P.	.. Chief Municipal Officer, Mahidpur (M. P.)
12. Rai, Gaya	.. Executive Officer, Auranga- bad, Gaya Bihar.
13. Siddiqui, S. A.	.. Executive Officer, Municipal Board, Afzalgarh.
14. Singh, S. N.	.. Water Works Engineer, Muni- cipal Board, Deoria.
15. Singh, Satyendra	.. Executive Officer, Muni- cipal Board, Vikasnagar.
16. Srivasatava, S. L.	.. Head Clerk, Municipal Board, Bahraich.

Ninth Course

1. Amjadi, Anis Ahmad,	.. Civil Engineer, Municipal Board, Farrukhabad (U. P.)
2. Babele, K. R.	.. Chief Municipal Officer, Municipal Council, Harda (M. P.)

APPENDIX I—(contd.)

SL. NO.	NAME	DESIGNATION
3.	Chaudhary, Dhan Raj	.. Chief Municipal Officer, Municipal Council, Sana- wad (M. P.)
4.	Mehrotra, O. P.	.. Chief Sanitary Inspector, Nagar Mahapalika, Kanpur.
5.	Mittal, Rup Kishore	.. Chief Sanitary Inspector, Nagar Mahapalika, Agra.
6.	Rathi, Prem Prakash	.. Chief Municipal Officer, Municipal Council, Sironj (M. P.)
7.	Shah, Ramesh Chandra	.. Chief Municipal Officer, Municipal Council, Waraseoni (M. P.)
8.	Singh, Prabhakar	.. Assistant Engineer, Nagar Mahapalika, Allahabad.
9.	Sinha, Satrugan Prasad	.. Executive Officer, Notified Area Committee, Jhumeri Taliaya (Hazaribagh) Bihar.
10.	Tewari, Kailash Nath	.. Sahayak Nagar Adhikari, Nagar Mahapalika, Kanpur

APPENDIX II

*List of Non-officials and officials who attended the Conference
on the "Role of Political Parties in
Municipal Administration"*

SL. NO.	NAME	DESIGNATION
Non-Officials		
1.	Agrawal, J. D.	.. President, Municipal Board, Rae Bareli.
2.	Bajpai, Jatadhar	.. Mayor, Kanpur.
3.	Bhaiyaji	.. Corporator, Lucknow Nagar Mahapalika.
4.	Chaube, M. H. N.	.. President, Municipal Board. Lalitpur.
5.	Dwivedi, S. P.	.. Mayor, Varanasi.
6.	Halwasiya, B. P.	.. Mayor, Lucknow.
7.	Jain, G. P.	.. Ex-Secretary, L. S. G. (Nagar Vibhag), Madhya Pradesh, Bhopal.
8.	Jha, Chetkar (Dr.)	.. Head of the Department of Public Administration, Patna College, Patna.
9.	Mehrotra, T. N.	.. President, Municipal Board, Gonda.
10.	Shukla, K. C.	.. Corporator, Varanasi Nagar Mahapalika.
11.	Siddhu, M. M. S. (Dr.)	.. Ex-Mayor, Lucknow.

APPENDIX II—(contd.)

SL. NO.	NAME	DESIGNATION
12.	Zaidi, S. Q. H.	.. President, Municipal Board, Unnao.
13.	—	.. President, Municipal Board, Kashipur (Nainital)
Officials		
1.	Agarwal, K. C.	.. Executive Officer, Municipal Board, Sitapur.
2.	Agnihotri, H. P.	.. Administrator, Municipal Corporation, Bhopal.
3.	Bagchi, G. P.	.. Mukhya Nagar Adhikari, Mahapalika Kanpur.
4.	Khan, A. A.	.. Executive Officer, Municipal Board, Pilibhit.
5.	Lal, M. B.	.. Executive Officer, Municipal Board, Banda.
6.	Mahesh Prasad	.. Mukhya Nagar Adhikari, Nagar Mahapalika Varanasi.
7.	Saini, G. P.	.. Executive Officer, Municipal Board, Ferozabad.
8.	Shukla, R. R.	.. Offg. Up Nagar Adhikari, Nagar Mahapalika, Kanpur.
9.	Shukla, S. K.	.. Executive Officer, Municipal Board, Etawah.
10.	Singh, A. N.	.. Up Nagar Adhikari, Nagar Mahapalika, Agra.
11.	Sinha, R. M.	.. Up Nagar Adhikari, Nagar Mahapalika Lucknow.

APPENDIX III

List of the non-officials and officials who attended the Seminar on "Centralisation of Municipal Services"

SL. NO.	NAME	DESIGNATION
Non-Officials		
1.	Bajpai, Jatadhar	.. Mayor, Kanpur.
2.	Bhaiyaji	.. Corporator, Lucknow Nagar Mahapalika,
3.	Halwasiya, B. P.	.. Mayor, Lucknow.
4.	Misra, G. C.	.. President, Municipal Board, Khandwa.
5.	Mukhariya, P. D.	.. Vice-President, Municipal Council, Damoh.
6.	Mukharji, G. (Prof.)	.. Director (C. M. A.), Indian Institute of Public Administration, New Delhi.
7.	Pandey, B. N.	.. Ex-Mayor, Allahabad.
8.	Siddhu, M. M. S. (Dr.)	.. Ex-Mayor, Lucknow.
9.	Varma, Mahesh Chandra,	.. President, Nagar Palika, Mainpuri.
Officials		
1.	Arren, O. P.	.. Up Nagar Adhikari, Nagar Mahapalika, Kanpur.
2.	Avdresh Prasad	.. Executive Officer, Nagar Palika, Jhansi.

APPENDIX III—(contd.)

SL. NO.	NAME	DESIGNATION
3.	Butt, M.	.. Mukhya Nagar Adhikari, Lucknow Nagar Mahapalika.
4.	Chopra, N. S.	.. Officer-in-Charge Nagar Palika, Fatchpur Sikri.
5.	Diwakar Deo	.. Deputy Secretary, Local Self- Government, U. P., Lucknow.
6.	Dixit, K. G.	.. Chief Municipal Officer, Sihore.
7.	Garg, J. P.	.. Officer-in-Charge, Nagar Palika, Moradabad.
8.	Khan, Ashraf Ali	.. Officer-in-Charge, Nagar Palika, Aligarh.
9.	Khanna, D. N.	.. Executive Officer, Nagar Palika, Faizabad.
10.	Azhar Aziz	.. Officer-in-Charge, Nagar Palika, Basti.
11.	Misra, M. N.	.. Executive Officer, Nagar Palika, Saron.
12.	Misra, S. P.	.. Water Works Engineer, Nainital.
13.	Rajendra Kumar	.. Officer-in-Charge, Nagar Palika, Meerut.
14.	Ram Narain	.. Executive Officer, Nagar Palika, Ghaziabad.
15.	Singh, G. S.	.. Executive Officer, Nagar Palika, Deoria.
16.	Singh, Madho	.. Sahayak Nagar Adhikari, Lucknow Nagar Mahapalika.
17.	Singh, N. B.	.. Executive Officer, Nagar Palika, Barabanki.

APPENDIX III— (contd.)

SL. NO.	NAME	DESIGNATION
18.	Singh, R. B. P.	.. Executive Officer, Nagar Palika, Azamgarh,
19.	Sinha, R. M.	.. Up-Nagar Adhikari, Lucknow Nagar Mahapalika.
20.	Sinha, U. N.	.. Director, Local Bodies, Bihar.
21.	Srivastava, B. L.	.. Assistant Commissioner, Municipal Corporation, Bhopal,
22.	Srivastava, C. B. L.	.. Chief Municipal Officer, Damoh.
23.	Tewari, V. K.	.. Sahayak Nagar Adhikari, Lucknow Nagar Mahapalika.
24.	Zafar Ali	.. Officer-in-Charge, Nagar Palika, Bulandshahr.

APPENDIX IV

List of Non-officials and officials who attended the one-day Seminar on 'Water Supply in Lucknow'.

SL. NO.	NAME	DESIGNATION
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Non-Officials

- | | | |
|----|------------------------|---|
| 1. | Baijal, B. D. | .. Corporator, Lucknow Nagar Mahapalika. |
| 2. | Bhaiyaji | .. Corporator, Lucknow Nagar Mahapalika. |
| 3. | Chaturvedi, N. C. | .. M. L. C., Lucknow. |
| 4. | Chaudhary, Ram Singh, | .. President, Municipal Board, Barabanki. |
| 5. | Gupta, S. S. (Dr.) | .. Lecturer, Department of Chemistry, Lucknow University. |
| 6. | Siddhu, M. M. S. (Dr.) | .. Ex-Mayor, Lucknow. |
| 7. | Singh, R. A. | .. Corporator, Nagar Mahapalika, Lucknow. |
| 8. | Fandon, Lalji | .. Corporator, Nagar Mahapalika, Lucknow. |

Officials

- | | | |
|----|---------------|--|
| 1. | Goyal, D. K. | .. Asstt. Engineer, IV Division, Local Self-Government Engineering Department, Uttar Pradesh, Lucknow. |
| 2. | Khanna, A. N. | .. Water Works Engineer, Lucknow. |

APPENDIX IV—(contd.)

SL. NO.	NAME	DESIGNATION
3.	Shukla, B. L.	.. Chemist, Water Works, Lucknow.
4.	Singh, N. B.	.. Executive Officer, Municipal Board, Barabanki.
5.	Srivastava, S. K.	.. Water Works Engineer, Barabanki.
6.	Verma, A. C.	.. Asstt. Engineer, Water Works, Lucknow.

APPENDIX V

List of the participants of two-day All-India Seminar on Panchayati Raj, held on March 16 & 17, 1971.

SL. NO.	NAME	DESIGNATION AND ADDRESS
1.	Agarwal, M. L.	.. Addl. District Magistrate (Planning), Jhansi,
2.	Anwar Ahmad	.. Pradhan, Village Pekarhitwa, District Basti.
3.	Asthana, B. C.	.. Rural Life Analyst, P. R. A. I., Lucknow.
4.	Azad, R. N.	.. Special Secretary to Government, U. P., Cane, Co-operative and Animal Husbandry Departments.
5.	Awasthi, Kapil	.. U. P., Sarvodaya Mandali, Lucknow.
6.	Bisarjan Ram	.. Deputy Director, Panchayats, Lucknow.
7.	Bhagwant Singh	.. Agriculture Production Commissioner, U. P., Lucknow.
8.	Bhagwati Singh	.. Dy. Director, Panchayat Raj, U. P., Lucknow.
9.	Bhadoria, S. S.	.. Principal, Extension Training Centre, Faizabad.
10.	Butt, M.	.. Commissioner & Secretary to Government, U. P., Food & Civil Supplies Department.

APPENDIX V—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
11.	Chauhan, R. S.	.. District Panchayat Raj Officer, Shahjahanpur.
12.	Dar, Rajendra Narain,	.. Block Pramukh, Q a i m g a n j, Lucknow.
13.	Dwivedi, C. B. D.	.. Dy. Secretary, Panchayat Raj, U. P. Government Lucknow.
14.	Das, B. C. (Dr.)	.. Senior Evaluation Officer, P. R. A. I., Lucknow.
15.	Das, R. B. (Dr.)	.. Prof. & Head, Department of Public Administration, Lucknow University.
16.	Dobriyal, C.	.. Extension Training Officer, Bakshi-ka-Talab.
17.	Dubé, R. (Mrs.)	.. Lecturer, Department of Public Administration, L u c k n o w University.
18.	Dey, S. K.	.. President, All India Panchayat Parishad, New Delhi.
19.	Gairola, M. P.	.. Block Development Officer, Sahaspur, Dehradun.
20.	Ghulam Husain	.. Director, Panchayat Raj, U. P., Lucknow.
21.	Girdhar Gopal	.. Dy. Director (Administration), P a n c h a y a t Raj, U. P., Lucknow.
22.	Goel, R. K.	.. Special Secretary to Government U. P., Community Development Department.
23.	Haqqi, S. A. H.	.. Prof. of Political Science, Muslim University, Aligarh.

APPENDIX V—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
24.	Jaya Prakash Narayan,	.. Sarodaya Leader, Hazipur, Bihar.
25.	Jain, G. P.	.. Editor, Sewagram, New Delhi.
26.	Kamal Kishan	.. Senior Evaluation Officer, Evaluation Directorate, U. P., Lucknow.
27.	Khanna, T. N.	.. Private Secretary to the Minister for Community Development, U. P.
28.	Lakshmi Narain	.. Joint Director, Evaluation Directorate, U. P., Lucknow.
29.	Lal, M. B. (Dr.)	.. Vice-Chancellor, Lucknow University, Lucknow.
30.	Lalit Kishore,	.. Staff Correspondent, 'The Pioneer', Lucknow.
31.	Misra, Gauri Shankar,	.. District Panchayat Raj Officer, Banda.
32.	Murti, V. S. (Dr.)	.. Head, Department of Public Administration, Nagpur University, M. P.
33.	Mathur, H. S.	.. Deputy Secretary to Government, U. P., Planning Department, Lucknow.
34.	Masaldan, P. N. (Dr.)	.. Dean, Faculty of Arts, Lucknow University, Lucknow.
35.	Motiwal, O. P.	.. Research Officer, L. R., Library, U. P. Secretariat, Lucknow.
36.	Paliwal, K. N.	.. District Panchayat Raj Officer, Etah.

APPENDIX V → (contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
37.	Pandey, V. D.	.. Pradhan, Gram Sabha, Amroha, Distt. Kanpur.
38.	Prasad, Sant Bir	.. Court Officer (R), High Court, Lucknow Bench, Lucknow.
39.	Rajvedi, P. C.	.. Block Development Officer, Kusumbad, Ghazipur.
40.	Singh, M. P.	.. Distt. Planning Officer, Farrukhabad.
41.	Singh, Mahabir	.. Distt. Panchayat Officer, Mathura.
42.	Sahai, B. N.	.. Extension Training Officer, Gorakhpur.
43.	Singh, M. P.	.. Distt. Panchayat Officer, Agra.
44.	Sharma, R. C.	.. Distt. Panchayat Raj Officer, Jhansi.
45.	Srivastava, B. P. N.	.. Gram Pradhan, Garhwal, Ballia.
46.	Shukla, Ram Pratap	.. Pradhan, Dhalamau, Pratapgarh.
47.	Sharma, B.	.. Addl. District Magistrate (Planning) Nainital.
48.	Singh Deo Bahadur	.. Pramukh, Kshetra Samiti, Rudrapur, Nainital.
49.	Sharma, D. N.	.. Distt. Panchayat Raj Officer, Nainital.
50.	Singh, Khaman	.. Block Pramukh, Kheragarh, Agra.

APPENDIX V—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
51.	Singh, Uma N.	Distt. Panchayat Raj Officer, Chamoli.
52.	Shukla, Ram Lakhan,	Sadasya, Gaon Sabha, Dehramau, Pratapgarh.
53.	Siddiqui, S. A.	Research Officer, Planning Com- mission, 87, Halwasiya Market, Lucknow.
54.	Sharma, B. D.	Statistician (General), P. R. A. I., Lucknow.
55.	Sharma, B. S.	Director, Planning Research & Action Institute, Lucknow.
56.	Saxena, R. C.	Joint Legal Rememberancer, Council House, Lucknow.
57.	Shroti, K. S.	Principal, Composite Centre, Bakshi-ka-Talab, Lucknow.
58.	Singh, V. S.	Research Officer, Planning Department, U. P., Govern- ment.
59.	Singh, D. P. (Dr.)	Professor, Regional Centre for Research & Training in Muni- cipal Administration, Depart- ment of Public Administration, Lucknow University.
60.	Sharma, J. C. (Dr.)	Department of Political Science, Lucknow University.
61.	Seth, J. L.	Lecturer, Department of public Adminisrration, L u c k n o w University,

APPENDIX V—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
52.	Sceeram K. (Dr.)	.. Lecturer, Regional Centre for Research & Training in Municipal Administration, Deptt. of Public Administration, Lucknow University.
63.	Singh, S. K.	.. Lecturer, Department of Public Administration, Lucknow University.
64.	Srivastava, R. N.	.. Distt. Panchayat Raj Officer, Varanasi.
65.	Singh, Baljit (Dr.)	.. Head of the Economics Department, Lucknow University.
66.	Sudhakar, B. S.	.. Research Associate, Department of Public Administration, Lucknow University.
67.	Singh, S. N.	.. -do- -do-
68.	Sen, A. C.	.. Secretary, AVARD New Delhi.
69.	Singh, Malkhan	.. Minister for Community Development, U. P. Government.
70.	Tewari, S. R.	.. Lecturer, Department of Public Administration, Lucknow University.
71.	Tyagi, A. R. (Dr.)	.. Professor of Public Administration, National Academy of Administration, Mussoorie.
72.	Trivedi, Ram Chandra,	.. Pradhan, Rawatpur, Unnao.

APPENDIX V—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
73.	Tripathi, H. P.	.. Training Officer, Composite Training Centre, Bakshi-katalab, Lucknow.
74.	Tripathi, R. P.	: U. P. Sarvodaya Mandal, Lucknow.
75.	Verma, M. S.	.. Research Officer, Regional Centre for Research & Training in Municipal Administration, Deptt. of Public Administration, Lucknow University.
76.	Verma, R. K.	.. Junior Associate, Panchayats, P. R. A. I., Lucknow.

APPENDIX VI

Attachment Groups

Seventh Course

SL. NO.	NAME	DESIGNATION
Agra and Gwalior		
<i>In-Charge</i>		
1.	Seth, J. L.	.. Lecturer, Department of Public Administration, Lucknow University.
<i>Municipal Officers</i>		
2.	Awasthi, K. B.	.. Superintendent of Education, Municipal Board, Fatehpur.
3.	Asthana, V. B.	.. Municipal Board, City Board, Dehradun.
4.	Bajpai, B. V.	.. Chief Municipal Officer, Municipal Board, Sakti (M. P.)
5.	Bari, M. F.	.. Overseer, Municipal Board, Chandpur, Bijnore.
6.	Dubey, P. P.	.. Sanitary Inspector, Municipal Board, Gorakhpur.
7.	Gupta, S. L.	.. Chief Accountant, Nagar Palika, (City Board), Mussoorie.
8.	Mehta, M. S.	.. Asstt. Engineer, Nagar Mahapalika, Agra.
9.	Misra, P. N.	.. Officiating Octroi Superintendent, Nagar Mahapalika, Agra.
10.	Saxena R. (Smt.)	.. Education Superintendent, Municipal Board, Moradabad.
11.	Singh, Kedar	.. Revenue Superintendent, Nagar Mahapalika, Lucknow.

APPENDIX VI—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
12.	Singh, Naresh	.. Sanitary Inspector, Municipal Board, Pratapgarh.
13.	Singh, S. N.	.. Water Works Engineer, Nagar Palika, Mughalsarai.
14.	Sinha, S. S.	.. Revenue Superintendent, Nagar Mahapalika, Lucknow.
15.	Srivastava, O. P.	.. Sanitary Inspector, Municipal Board, Barabanki.
16.	Srivastava, R. C.	.. Chief Municipal Officer, Dhar (M. P.)
17.	Srivastava, R. P.	.. Accountant, Nagar Palika, Jhansi.
18.	Yahya, S. M.	.. Lekha Parishad, Nagar Mahapalika, Allahabad.

Eighth Course

I—Hardwar, Rishikesh & Dehradun Batch

In-Charge

1. Sreeram, K. (Dr.) .. Lecturer in the Regional Centre.

Municipal Officers

2. Deshpande, P. L. .. Chief Municipal Officer, Sarangarh (M. P.).
3. Gupta, S. P. .. Chief Municipal Officer, Katangi (M. P.)
4. Jauhari, K. M. L. .. Executive Officer, Municipal Board, Kaimganj.
5. Jain, Srinandan .. Chief Municipal Officer, Rajgarh (M. P.)
6. Misra, P. D. (Dr.) .. Health Officer, Nagar Nigam, Bhopal (M. P.)
7. Pathak, S. G. .. Chief Municipal Officer, Bind (M. P.)

APPENDIX VI—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
8.	Pavaskar, S. P.	.. Chief Minicipal Officer, Mahjdpur (M. P.)
9.	Rai, Gaya	.. Executive Officer, Aurangabad, Gaya, Bihar.

II—Patna, Gaya, Ranchi, Jamshedpur Batch

In-charge

1.	Seth, J. L.	.. Lecturer, Department of Public Administration, Lucknow University.
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Municipal Officers

2.	Bora, M. M. S.	.. Chief Engineer, Municipal Board, Rampur.
3.	Gupta, A. L.	.. Executive Officer, Municipal Board, Kandhala.
4.	Lal, B. B.	.. Executive Officer, Municipal Board, Hapur.
5.	Naqvi, M. A.	.. Executive Officer, Municipal Board, Bilgram.
6.	Siddiqui, S. A.	.. Executive Officer, Municipal Board, Afzalgarh.
7.	Singh, S. N.	.. Waterworks Engineer, Municipal Board, Deoria.
8.	Singh, Satyendra	.. Executive Officer, Municipal Board, Vikasnagar,
9.	Srivastava, S. L.	.. Head Clerk, Municipal Board, Bahraich.

Ninth Course Muzaffarpur, Motihari and Patnat

Incharge

1.	Seth, J. L.	.. Lecturer, Department of Public Administration, Lucknow University.
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APPENDIX VI—(contd.)

SL. NO.	NAME	DESIGNATION AND ADDRESS
Municipal Officers		
2.	Amjadi, Anis Ahmad	.. Chief Engineer, Municipal Board, Farrukhabad.
3.	Babele, K. R.	.. Chief Municipal Officer, Municipal Council, Marda (M. P.)
4.	Chaudhary, Dhan Raj	.. Chief Municipal Officer, Municipal Council, Sanawad (M. P.)
5.	Mehrotra, O. P.	.. Chief Sanitary Inspector, Nagar Mahapalika, Kanpur.
6.	Mittal, Roop Kishore	.. Chief Sanitary Inspector, Nagar Mahapalika, Agra.
7.	Rathi, Prem Prakash	.. Chief Municipal Officer, Municipal Council, Siroj (M. P.)
8.	Shah, Ramesh Chandra	.. Chief Municipal Officer, Municipal Council, Waraseoni (M. P.)
9.	Singh, Prabhakar	.. Asstt. Engineer, Nagar Mahapalika, Allahabad.
10.	Sinha, Satrugan Prasad	.. Executive Officer, Notified Area Committee, Jhumari Talaiya (Hazaribagh) Bihar.
10.	Tewari Kailash Nath	.. Sahayak Nagar Adhikari, Nagar Mahapalika Kanpur.

APPENDIX VII

List of Speakers

SL. NO.	NAME	DESIGNATION
1.	Arya, O.P.	.. Up Nagar Adhikari Nagar Mahapalika, Varanasi.
2.	Bhagat, M.D. (Dr.)	.. —
3.	Brij Mohan (Lt. Col.)	.. Joint Director, Secretariat Training School, Government of India, New Delhi.
4.	Butt, M.	.. Mukhya Nagar Adhikari, Lucknow Nagar Mahapalika.
5.	Chakravarty, K.K.	.. Chief Engineer, Local Self-Government Engineering Department, Government of U.P.
6.	Chaturvedi, B.C.	.. —
7.	Chaturvedi, T.N.	.. Joint Director, National Academy of Administration, Musoorie.
8.	Chaturvedi, N.C.	.. M. L. C., Lucknow.
9.	Chaube, H.N.	.. President, Municipal Board, Lalitpur.
10.	Das, R.B. (Dr.)	.. Director, Regional Centre and Head of the Department of Public Administration Lucknow University.
11.	Dev Raj	.. Research Consultant (C.M.A.,) Indian Institute of Public Administration, New Delhi.

APPENDIX VII—(contd.)

SL. NO.	NAME	DESIGNATION
12.	Diwakar Deo	.. Deputy Secretary, Local Self-Government, Uttar Pradesh.
13.	Dixit, R.K. (Dr.)	.. U.C.C. Professor, Department of Ancient Indian History, Lucknow University.
14.	Dubey, J.P.	.. Chief Town planner, U P., Government, Lucknow.
15.	Gupta, R.S. (Dr.)	.. Indian Institute of Public Administration, New Delhi.
16.	Jain, K.C.	.. Research Officer, Finance Department, U. P. Government.
17.	Jha, Chetkar (Dr.)	.. Professor & Head, Department of Political Science, Patna University.
18.	Joshi, M.D. (Dr.)	.. Department of Economics, Lucknow University.
19.	Kailash Prakash	.. Former Education and Finance Minister, U. P. Government.
20.	Kapoor, P.D. (Dr.)	.. Ex-Mayor Lucknow.
21.	Kamath, S.G.	.. Town Planner, Government of Bihar.
22.	Khanna, S.C.	.. Deputy Secretary, Local Self-Government, U. P. Government.
23.	Majmudar, N.M.	.. District Magistrate, Sitapur.
24.	Maalviya, K.D. (Dr.)	.. State Nutrition Officer, U. P., Government.

APPENDIX VII—(contd.)

SL. NO.	NAME	DESIGNATION
25.	Masaldan, P.N. (Dr.)	.. Dean Faculty of Arts. Lucknow University.
26.	Mathur, S.S. (Dr.)	.. Nagar Swasthya Adhikari, Lucknow Nagar Mahapalika.
27.	Mukharji, G. (Prof.)	.. Director (C.M.A.) Indian Institute of Public Administration, New Delhi.
28.	Pandey, I. D.	.. Assistant Examiner, Local Funds Accounts, U. P. Lucknow.
29.	Pandey, B.N.	.. Ex-Mayor, Allahabad.
30.	Pandita, S.N.	.. Joint Secretary, Family Planning Department U.P. Government.
31.	Raj Kumar	.. Executive Engineer, Local Self-Government., Engineering Department, U. P. Government.
32.	Sahay, Ram	.. Commissioner, Housing Board, U. P. Government.
33.	Seth, J.L.	.. Lecturer, Department of Public Administration, Lucknow University.
34.	Sharma, J.C. (Dr.)	.. Lecturer, Department of Political Science, Lucknow University.
35.	Shejwalkar, N.K.	.. Mayor, Municipal Corporation, Gwalior.
36.	Shukla, G.L.	.. Secretary, Local Self-Government (Rural) Government of Madhya Pradesh, Bhopal.
37.	Siddhu, M.M.S. (Dr.)	.. Ex-Mayor, Lucknow.
38.	Singh, Abhimanyu	.. Deputy Secretary, L.S.G. Department, U. P. Government.

APPENDIX VII—(contd.)

SL. NO.	NAME	DESIGNATION
39.	Singh, A.N.	.. Up Nagar Adhikari, Nagar Mahapalika, Agra.
40.	Singh, B.N.	.. Town Planner, U.P. Government, Lucknow.
41.	Singh, D.P. (Dr.)	.. Professor, Regional Centre for Research & Training in Municipal Administration, Department of Public Administration, Lucknow University.
42.	Singh, K.N.	.. Deputy Secretary, Local Self-Government, Uttar Pradesh.
43.	Singh, K.P.	.. Town Planner, U.P. Government.
44.	Singh, M.P.	.. Secretary, Local Self-Government (Urban), Government of Madhya Pradesh, Bhopal.
45.	Sinha, D.B.	.. Former Principal, Lal Bahadur Shastri Institute of Public Administration, Bhopal.
46.	Sinha, K.S.	.. Deputy Director, Census Operations. Kanpur.
47.	Sinha, R.M.	.. Up Nagar Adhikari, Lucknow Nagar Mahapalika.
48.	Triloki, Singh	.. Member, Rajya Sabha, Lucknow.
49.	Sreeram, K. (Dr.)	.. Lecturer in the Regional Centre.
50.	Srivastava, K.B.	.. Under Secretary, Local Self Government, Bihar, Patna.
51.	Srivastava, P.N.	.. Former Chief Engineer, P. W. D., U. P. Government.

APPENDIX VII—(contd.)

SL. NO.	NAME	DESIGNATION
52.	Srivastava, R.S. (Dr.)	.. Former Public Analyst to Government U. P.
53.	Srivastava, Shakuntala (Mrs.)	.. Chairman, Women Welfare Board, Bihar.
54.	Trivedi, R.K.	.. Commissioner-cum-Secretary, Finance Department, U. P. Government, Lucknow.
55.	Verma, M.S.	.. Research Officer in the Regional Centre.
56.	Verma, Paripurnanand	.. Chairman, Crime Prevention Society, Kanpur.

APPENDIX VIII

BUDGET ESTIMATES FOR 1970-71

Regional Centre for Research and Training in Municipal Administration, Department of Public Administration, Lucknow University, Lucknow.

PART-ONE

(Recurring expenditure to be met from the Grant of the Ministry of Health, Family Planning and Urban Development, Government of India, New Delhi)

SL. NO.	HEAD OF PAYMENT	ESTIMATES 1970-71.
1.	I. Establishment	
	(i) Teaching, Research and Office Staff	47,562.00
	(ii) Dearness, Provident Fund Contribution and other admissible allowances.	16,392.00
	II. Furniture and Equipment	500.00
	III. Seminar, Training Courses Research Projects and Meetings (including Entertainment, Travelling and other expenses)	20,000.00
	IV. Books, Journals, Periodicals, Publication, Printing and Stationary.	15,000.00

V.	Preparation of Reading Materials for Students & Researchers.	5,000.00
VI.	Miscellaneous, Postage, Tele- phones and other unforeseen expenses)	<u>7,000.00</u>
	Total	1,11,454.00
	or say	1,11,500.00

(Sd.)

Prof. & Head Department of Public
Administration and Director of the
Centre.

(Sd.)

Chairman, Advisory Com-
mittee, & Secretary, Local
Self-Government Depart-
ment, Uttar Pradesh.

PART-TWO

(To be met out of the Grant from the State Government)

SL. NO.	HEAD OF PAYMENT	ESTIMATES 1970-71
A. Recurring		
	Establishment	
	(i) Salary	6, 720.00
	(ii) Dearness Allowance and other allowances	3, 146.00
VII.	Books and Pamphlets	5,000.00
VIII.	Publications of Quarterly- Bulletin	5,000.00
	Total ..	19, 866.00
B. Non-recurring		
IX.	Constructions of a Hostel for Trainees	6, 82, 425.00
X.	Renovation of Centre's building	1, 10, 000.00
XI.	Transport facilities for Training Courses.	25, 000.00
	Total ..	8, 17, 425

(Sd.)

(Sd.)

Prof. & Head Department of
Public Administration and Direc-
tor of the Centre.

Chairman, Advisory Committee,
& Secretary, Local Self-Govern-
ment Department, Uttar Pradesh

PART — ONE

DETAILS OF EXPENDITURE

Establishment

(i) 1. Professor	One	
Grade 1100-50-1300-60-1600 (March 1, 1970 to Feb. 1971)		Rs. 14,000.00
2. Lecturer	One	
Grade 400-40-800-50-950 (March 1, 1970 to Feb. 1971)		Rs. 4,960.00
3. Research Officer	One	
Grade 400-40-800-50-950 (March 1, 1970 to Feb. 1971)		R. 4,800.00
4. Research Associates	Two	
(a) Grade 300-25-500 (March 1, 1970 to Feb. 1971)		
(b) From Municipal Services @ Rs. 500/- P. M. (March 1, 1970 to Feb. 1971)		Rs. 10,000.00
5. Investigators	Two	
Grade 250-20-350-25-400 (March 1, 1970 to Feb. 1971)		Rs. 6,480.00
6. Editorial Assistant	One	
Grade 250-15-400-25-500 (March 1, 1970 to Feb. 1971)		Rs. 3,000.00

7. Administrative Officer	One	
Grade 250-15-400-25-500		
(March 1, 1970 to Feb. 1971)		
@ Rs. 265/- P. M.		Rs. 3,120.00
8. Clerks (March 1, 1970 to Feb. 1971)	Two	
(a) Grade 160-8-200-10-260-12-320		
(b) Grade 120-6-150-6-180-10-230-10-250)		Rs. 3,598.00
9. Janitor-cum-Peon-Grade 80-3-160	One	
(March 1, 1970 to Feb. 1971)		
@ Rs. 92/- P. M.		Rs. 1,104.00
		<hr/>
		Rs. 51,062.00
(—) Lump reduction		Rs. 3,500.00
		<hr/>
	Total ..	Rs. 47,562.00

(ii) Dearness Allowance and Provident Fund Contribution etc. Rs. 16,392.00

II. Furniture and Equipment Rs. 500.00

III. Seminars, Training Courses, Research Projects etc. including Entertainments.

(i) Seminars	5,000.00	} Rs. 20,000.00
(ii) Training Course	3,500.00	
(iii) Field Cost and Overhead	3,500.00	
(iv) Honoraria to Guest Speakers	<u>6,000.00</u>	

IV. Books, Journals, Periodicals, Publications, Printing and Stationery :

(i) Books and Journals	5,000.00	} Rs. 15,000.00
(ii) Publication of Reports	6,000.00	
(iii) Printing and Stationery	4,000.00	

V. Preparation of Reading material for Student Researchers Rs. 5,000.00

VI. Miscellaneous

(i) Postage and Telephones	3,000.00	
(ii) Other Unforeseen Expenses	4,000.00	Rs. 7,000.00
	<u> </u>	<u> </u>
	Total ..	Rs. 1,11,454.00
	or Say ..	Rs. 1,11,500.00
		<u> </u>

(Sd.)

(Sd.)

Prof. and Head
Department of Public Administration
and
Director of the Centre

Chairman,
Advisory Committee and
Secretary,
Local Self-Government Department
Uttar Pradesh.

PART — TWO

(To be met out of the Grant from the State Government)

A. Recurring Expenditure

I.	(i) Research Officer Grade 400-40-800-50-950	One Rs. 4,800.00
	(ii) Clerk Grade 160-8-200-10-260-12-320	One Rs. 1,920.00
II.	Provident Fund Contribution and Dearness Allowances, etc.	Rs. 3,146.00
III.	Books and Pamphlets	Rs. 5,000.00
IV.	Publication and distribution of a Quarterly Bulletin (as approved in the meeting of October 18, 1968 vide Resolution No. 7)	Rs. <u>5,000.00</u>
	Total ..	Rs. 19,866.00

B. Non-Recurring Expenditure

1.	(a) Construction of a Hostel for the trainees	} Rs. 6,82,425.00
	(b) Revised estimates prepared by the Town and Country Planning Organisation, U. P. Government, Lucknow	
2.	Renovation of Centre's existing building	Rs. 1,10,000.00
3.	Transport facilities for Training Courses including trips to municipal offices, receiving guests and arranging field visits etc.	Rs. 25,000.00
	Total ..	Rs. <u>8,17,425.00</u>

(Sd.)
Prof. and Head,
Department of Public Administration,
and
Director of the Centre.

(Sd.)
Chairman,
Advisory Committee and
Secretary,
Local Self-Government Department
Uttar Pradesh.

APPENDIX IX

Public Administration Department Lucknow University Lucknow Statement of Receipts and Expenditure for the establishment of Regional Training and Research Centre in Municipal Administration for the year 1969-70

A. SHAH & Co.

Chartered Accountants
Lucknow

RECEIPTS	AMOUNT Rs. P.	EXPENDITURE	AMOUNT Rs. P.
Opening Balance as on April 1, 1969	3 71		
GRANTS-IN-AID FROM :—			
Government of India, Ministry of Health, Family Planning & Urban Development (De- partment of Health) vide their letters Nos—	9,000 00		
1. F. 11-5/69-LSG dated 26-5-69	9,000 00	A. Salaries ..	48,278-37
2. F. 11-5/69-LSG dated 20-6-69	20,000 00	B. Furniture & Equipment ..	8,314-80
3. F. 11-5/69-LSG dated 15-10-69	11,000 00	C. Seminars, Training Courses Research ..	24,366-27
4. F. 11-5-69-LSG dated 27-11-69	25,000 00	D. Books, Journals, Periodi- cals Printing & Stationery ..	12,686-17
5. F. 11-5/69-LSG dated 31-1-70	15,000 00	E. Miscellaneous ..	5,356-27
6. F. 11-5/69-LSG dated 25-3-70	19,000 00	Closing Balance with the Treasurer, Lucknow ..	1 83
	<u>99,000 00</u>	University, Lucknow	
Total :—	<u>99,003 71</u>		<u>99,003 71</u>

NOTE:—A sum of Rs. 70-04 was deducted in excess against the advance salary given to clerk & Janitor-cum-Peon has not been included under the head "Salaries". This amount has been refunded to these employees subsequently *i. e.* in the next financial year.

AUDITOR'S REPORT

Having examined the statement with the Books of Accounts, Vouchers and Correspondence shown by the Treasurer, Lucknow University, Lucknow, we report as under :—

- (a) That the Statement of Receipts and Payments is in conformity with the Books of Accounts maintained by the Treasurer, Lucknow University, Lucknow.
- (b) That the Statement gives a true and fair view of Receipts and Payments as revealed by the information and explanation furnished.
- (c) That Rs. 99,001-38 out of total Grants-in-aid of Rs. 99,003-71 has been utilised by the Regional Training & Research Centre in Municipal Administration conducted in the Public Administration Department, Lucknow University, Lucknow for the purposes it was sanctioned by the Government of India, Ministry of Health.

16, Jagat Narain Road
Near Post Office Golaganj,
Lucknow-January 11, 1971

Sd/- R. B. Dass

Director

Regional Centre for Research
& Training in Municipal Administration
Lucknow University, Lucknow

for Shah & Co.

Chartered Accountants

Sd/- AMANAT SHAH
M. Com. I.L.B. F.C.A.
11-1-71.

S T A F F

- | | | |
|---|----|---|
| 1. Dr. R. B. Das M.A., Ph.D., D.P.A.
(Oxon) M.A. (Syracuse) | .. | Prof. & Head of the
Deptt. & Director of
the Centre |
| 2. Dr. D. P. Singh, M.A., LL.B., Ph.D. | .. | Professor in the Centre |
| 3. Sri S. R. Tewari, M.A., M.P.A. | .. | Lecturer in the Deptt. |
| 4. Sri J. L. Seh, M.A. | .. | Lecturer in the Deptt. |
| 5. Dr. K. Sreeram M.A., Ph.D. | .. | Lecturer in the Centre |
| 6. Sri S. K. Singh, M.A. (Pol. Sc.) M.A.
(Pub. Admin.) | .. | Lecturer in the Deptt. |
| 7. (Smt.) R. Dube, M.A. | .. | Lecturer in the Deptt. |
| 8. Sri M. S. Verma, M.Sc., M.A. | .. | Research Officer |
| 9. Vacant | .. | —do— |
| 10. Sri S. N. Singh, M.A. (Pol.Sc.), M.A.
(Pub. Admn.) | .. | Research Associate |
| 11. Sri B. S. Sudhakar, M.A., LL.B. (on
deputation from U. P. Govt.) | .. | —do— |
| 12. Sri K. N. Srivastava, M.A., LL.B. | .. | Editorial Assistant. |
| 13. Sri Karunesh Chandra, M.A. | .. | Research Investigator |
| 14. Sri F. H. Siddiqui, M.A., LL.B. | .. | —do— |
| 15. Sri D. P. Chaudhary, M.S.W., D.P.A. | .. | —do— |
| 16. (Km.) Veena Baghel, M.A. | .. | Research Assistant |
| 17. (Km.) Sushila Vishnoi, M.A. (Socio.)
M.A. (Pub. Admin.), B.Ed. | .. | —do— |
| 18. Sri O. N. Agarwal, M.A., B.Lib.Sc. | .. | Asstt. Librarian |
| 19. Sri N. N. Sinha, M.A. | .. | Administrative Officer |