

# Curriculum -Vitae

<b>Name:</b>	<b>Ajit Kumar Mishra</b>
<b>Date of Birth:</b>	<b>15 th Feb 1982</b>
<b>Nationality:</b>	<b>Indian</b>
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<b>EDUCATION</b>	<ul style="list-style-type: none"> <li>• 10<sup>th</sup> Bihar School Examination Board , Patna (Bihar ),1996</li> <li>• 12<sup>th</sup>Bihar Intermediate Education Council ,Patna (Bihar),1998</li> <li>• Graduation Lalit Narayan Mithila University, Darbhanga (Bihar),2003</li> <li>• MBA (HRM) Guru Ghasi Das University, Bilaspur.</li> <li>• MSW Bhoj Open University, Bhopal.</li> <li>• Phd (Pursuing)</li> </ul>
<p><b>Membership: Madhya Pradesh Sociology Council.</b>  <b>Membership in Philanthropic Associations:</b></p> <p><b>Other Training:</b></p> <ul style="list-style-type: none"> <li>➤ Training given to Panchayat Secretaries on Local Self Governance.</li> <li>➤ Training given to Panchayat representative on the different aspects of Panchayati Raj.</li> <li>➤ Training provided to CIGs on account keeping and group dynamics under the CGDPRP project.</li> <li>➤ Training provided to CIGs on different livelihood activities under the CGDPRP project</li> <li>➤ Training provided to CGCs on account keeping and group dynamics in AIF-CIF activities under project UDAY.</li> </ul> <p><b>Trainings/ Seminars/Workshops attended</b></p> <ul style="list-style-type: none"> <li>➤ Training for promoting effective delivery of water and sanitation services organized by Administrative staff college of India Hyderabad.</li> <li>➤ Training for role of Geo information in Disaster Management organized by DMI, Bhopal</li> <li>➤ Training of livelihood promoter by BASIX.</li> <li>➤ Training on different livelihood activities under the MPDIP project organized by CARD.</li> <li>➤ TOT on Panchayat organized by SIRD, Chhattisgarh.</li> <li>➤ Training on Village Level Participatory Planning organized by CARD.</li> <li>➤ Master trainer for RGM organized by SIRD, Chhattisgarh.</li> </ul>	
<p><b>8. Awards:</b> My efforts were applauded by the Project Director, Chhattisgarh Rural Poverty Alleviation Project and I also received an award of rupees 20,000 (Twenty thousand) for the same.</p>	

<b>Language</b>	<b>Read</b>	<b>Write</b>	<b>Speak</b>
English	Excellent	Excellent	Excellent
Hindi	Excellent	Excellent	Excellent
Chhattisgarhi	Excellent	Excellent	Excellent
Sanskrit	Excellent	Excellent	Excellent
Maithili	x	x	Manageable

<b>Period Employer</b>	<b><u>From: 1<sup>st</sup> April 2013 To: 18<sup>th</sup> November 2013</u></b> <b><u>Infrastructure Professional Enterprises Global Delhi</u></b>
<b>Project</b>	<b>Madhya Pradesh Urban Infrastructure Investment Programme (MPUIIP) For <u>Safe City Initiative Programme Funded by DIFID</u></b>
<b>Position hold and Description of Duties</b>	<b><u>Community Development Expert</u></b> The global objective of this initiative is to carry out an action research that will build an evidence base to tackle violence against women and girls. The initiative is called Safe Cities Initiative and is implemented in 4 cities of Madhya Pradesh (Bhopal, Indore, Jabalpur, Gwalior).The purpose of this programme is to reduce the incidence and threat perceptions of violence experienced by women and girls (in domestic and public sphere) in the urban context. And by doing so, it aims at building a body of evidence on the interventions within this initiative, their effectiveness in reduction of incidence and threat perceptions in target communities so that effective strategies can be up scaled in future. Specific Objectives: <ul style="list-style-type: none"> <li>• To take multi-pronged approaches to promote gender equality and empowerment of women at the community level;</li> <li>• Working with men and boys at the community level to influence positive attitude and behaviour change among men and boys regarding gender and VAW;</li> <li>• Creating enabling environment at the ULB level to address Violence against Women</li> <li>• To conduct policy advocacy and improve linkages between community women and available services.</li> </ul> I am a part of the team to achieve the above objective through Community mobilization and coordination with different line department and social group like <ul style="list-style-type: none"> <li>• Urban services – Protection officers under PWDVA (Women and Child),</li> <li>• Help Women’s collectives - Self Help and Microfinance groups</li> <li>• Urban services – Protection officers under PWDVA (Women and Child), Help lines, Women police stations etc;</li> <li>• Interdepartmental platforms – Women and child development department, law enforcement Police, Health department etc.</li> </ul>
<b>Task</b>	
<b>Period Employer Position hold and Description of Duties</b>	<b><u>From: 2009To: 1<sup>st</sup> April 2013</u></b> <b><u>Project UDAY, Urban Administration Development Department, Bhopal .. BMEO , Benefit Monitoring and Evaluation</u></b> <b>Activities performed:</b> <ul style="list-style-type: none"> <li>• As a Benefit Monitoring &amp; Evaluation Officer (BMEO), my role and responsibility is to monitor the project benefit in four cities namely Bhopal, Indore, Jabalpur, and Gwalior in terms of adequacy of infrastructure, water availability, Health benefits, Employment generation, Poverty alleviation etc. And the role of municipalities in</li> </ul>

	<p>delivering the project related services through three tier implementation structure</p> <ul style="list-style-type: none"> <li>• Coordination with Infrastructure Professional Enterprise (P) Ltd. In terms of whole process of questionnaire finalization, sample selection, and providing necessary inputs during the baseline study.</li> <li>• Supervised data collection, compilation, report preparation of baseline, socio-economic situational analysis and need assessment survey activity in terms of adequacy of infrastructure, water availability, Health benefits, Employment generation, Poverty alleviation etc.</li> <li>• I have additional responsibility as a nodal officer of AIF-CIF (Area Improvement Fund and Community Initiative Fund) project in 20 selected slums in project cities to enhance income and livelihood options for slum dwellers as well as better infrastructure facility to improve their quality of life.</li> <li>• Preparation of DPR in selected 20 slums in Indore for AIF-CIF Works.</li> <li>• Preparation of Register for accounting purpose and proper documentation of AIF-CIF Works.</li> <li>• Coordination with Infrastructure Professional Enterprise (P) Ltd. In terms of whole process of questionnaire finalization, sample selection, and providing necessary inputs during the entire course of Mid-Term Evaluation study.</li> <li>• Preparation of news letter for project UDAY.</li> <li>• Liaison with Public Relation Consultants for public awareness programme.</li> </ul>
<p><b>Period Employer Position hold and Description of Duties</b></p>	<p><b>From: Jan.2009 To: March 2009</b>  <b><u>CBDRM , Disaster Management Institute, Bhopal.</u></b>  <b><u>Coordinator</u></b>  <b>Preparing Micro plan for District level</b></p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Coordination with NGO &amp; CBOs in District level for preparation of community based Disaster Risk Management micro plan.</li> <li>• Coordination with all line departments to support actual problems and solution for Community Based micro plant for mitigation of disaster risk.</li> <li>• Support NGOs in various levels to develop micro plan like Methodology and approach, sampling design, structured schedule, Focused Group Discussion, PRA tools and technique.</li> <li>• Preparations of Micro plan for Community Based Disaster Risks Management for all district of Madhya Pradesh</li> </ul>
<p><b>Period Employer Position hold and Description of Duties</b></p>	<p><b>From: July 2008To: Jan 2009</b>  <b><u>Center For Advance Research And Development</u></b>  <b><u>Village Development Programme through NABARD, CGDPRP, CARD, Dhamtari (Chhattisgarh),</u></b>  <b>District Coordinator, Lesion with government department</b>  <b>Assignment:</b> - Horizontal and vertical Development of Village in terms of Livelihood, Leadership etc supported by NABARD. Lesion with government department different Programmes for association with Center For Advance Research And Development.</p>

	<p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Community capacity building training and awareness generation programmes through formation of Dalit women groups in Nagri block of 06 rural village at Damtari District</li> <li>• Promote concept of working in groups through group enterprises with micro-finance support.</li> <li>• Monitoring, evaluation &amp; impact assessment of the interventions at the end User level.</li> <li>• Coordinate capacity building training of women groups and promotional events such as awareness programs, planning workshops, seminars and exposure visits for the community group committee.</li> <li>• Monitoring and evaluation of on-going projects;</li> <li>• Planning long &amp; short-term perspective plans for the future projects involving target community;</li> <li>• Developing project proposals for support from International and National donor agencies namely; World Bank, NABARD.</li> <li>• Supervised data collection, compilation, report preparation of baseline, socio-economic situational analysis and need assessment survey activity for agriculture community on knowledge, attitudes, and practices relating to productivity, education, health and income generation;</li> <li>• Implementation of programs, Ensure program support and monitor the output, effect and impact of the project interventions keeping line with the real need of the Target Groups, the Organizational mandate, Statutory compliances, and the Obligatory requirements.</li> </ul>
<p><b>Period Employer Position hold and Description of Duties</b></p>	<p><b><u>From: June 2006 To: July2008</u></b></p> <p><b><u>Chhattisgarh District Poverty Reduction Project, Chhattisgarh Government.</u></b></p> <p><b><u>Project Facilitation Team Coordinator</u></b></p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• As a coordinator of the PFT mobilized weaker sections to form CIGs and formulated proposals for activities to be undertaken by them.</li> <li>• Coordinate capacity building training of women groups and promotional events such as awareness programs, planning workshops, seminars and exposure visits for the community Group committee.</li> <li>• To create infrastructure and income generation opportunities for rural poor.</li> <li>• To empower active groups of disadvantaged people and</li> <li>• To support Panchayat Raj institutions especially Gram Panchayats in becoming responsive and effective in planning and implementing various government schemes.</li> <li>• To facilitate the weaker section of community to organize in CIGs.</li> <li>• To support the CIGs to formulate proposals for activities to be undertaken by them.</li> <li>• To prepare sub-projects and help CIGs in adopting mitigating measures.</li> </ul>

	<ul style="list-style-type: none"> <li>• To help CIGs in establishing linkages with the banks, government offices, market and mandis etc.</li> <li>• To ensure training of CIGs in project preparation, project management, accounting and book keeping.</li> <li>• Monitoring of sub-projects and documentation.</li> <li>• To help CIGs in adopting mitigating measures.</li> <li>• To help CIGs in establishing linkages with the banks, government offices, market and mandis etc.</li> <li>• To coordinate training of CIGs in project preparation, project management, accounting and book keeping. Monitoring of sub-projects and documentation.</li> </ul>
<b>Period Employer Position hold and Description of Duties</b>	<p><b><u>From: Jun2005 To: June2006</u></b></p> <p><b><u>Chhattisgarh District Poverty Reduction Project, Chhattisgarh Government.</u></b></p> <p><b><u>Facilitation Team Member ( PFT ) member</u></b></p> <p><b>Assignment-:</b> Community mobilization, DPR Preparation and Executes the Programme</p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• To empower active groups of disadvantaged people and</li> <li>• To support Panchayat Raj institutions especially Gram Panchayats in becoming responsive and effective in planning and implementing various government schemes.</li> <li>• To facilitate the weaker section of community to organize in CIGs.</li> <li>• To support the CIGs to formulate proposals for activities to be undertaken by them.</li> <li>• To prepare sub-projects and help CIGs in adopting mitigating measures.</li> <li>• To help CIGs in establishing linkages with the banks, government offices, market and mandis etc.</li> <li>• To ensure training of CIGs in project preparation, project management, accounting and book keeping.</li> <li>• Monitoring of sub-projects and documentation.</li> <li>• To help CIGs in adopting mitigating measures.</li> <li>• To help CIGs in establishing linkages with the banks, government offices, market and mandis etc.</li> <li>• To coordinate training of CIGs in project preparation, project management, accounting and book keeping. Monitoring of sub-projects and documentation.</li> </ul>
<b>Period Employer Position hold and Description of Duties</b>	<p><b><u>From: April 2005 To: May 2005</u></b></p> <p><b><u>Center For Advance Research And Development</u></b></p> <p><b><u>Micro planning Expert</u></b></p> <p>Assignment-A: Micro planning in the remote villages of Korba district with the tribal of Hilli Korba in the close association with CASA on the special emphasis of livelihood promotion.</p> <p>Assignment-B: Micro planning under the District Poverty Reduction Programme in two blocks of Tilda and Dharsiva in</p>

	<p>Chhattisgarh (Funded by World Bank)</p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Identify the site, and the stakeholder</li> <li>• Create demand for participation in planning Situational Analysis about Problems , Resource, Target group/Beneficiaries-(ward level)</li> <li>• Problem prioritization and identification of solutions Collate ward level data ,undertake Village level prioritization)</li> <li>• Develop Action Plan about Activities, budgets, resources allocation, time frame, responsibility.</li> <li>• Develop plan to Monitor implementation of the plan and ensure social accountability vis expenditure tracking; participatory budget meetings, social audit.</li> <li>• Get the Plan sanction In Gram Sabha and submit it to different departments.</li> <li>• Conduct Gramsabha to identify the needs of the people.</li> <li>• Assessment of the local resources and problems and accordingly formulate Development reports.</li> <li>• Preparation of project proposal through specific task forces.</li> <li>• Formulation of local plans by elected bodies.</li> <li>• Formulation of plans at the higher levels.</li> <li>• Appraisal and approval of plans by an expert committee.</li> </ul>
<p><b>Period Employer Position hold and Description of Duties</b></p>	<p><b><u>From : Jan 2005 To : April 2005</u></b></p> <p><b><u>Center For Advance Research And Development</u></b></p> <p><b><u>Team Leader, Monitoring</u></b></p> <p><b><u>Monitoring of Rural Development Programme (SGRY),</u></b></p> <p><b><u>Funded by Ministry Of Rural Development ,</u></b></p> <p><b><u>District of Madhya Pradesh</u></b></p> <p><b><u>Team Leader</u></b></p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• The funds released and utilized under each of the schemes operating in the district.</li> <li>• The physical target and achievements with respect to the number of beneficiaries and the number of assets created such as house, buildings, road, watersheds, school, panchyat buildings etc.</li> <li>• A description of the type of assets created in the district / village under study.</li> <li>• Income of the beneficiary before and after availing assistance under RD programme.</li> <li>• Definite assessment of the poverty situation i.e, whether beneficiary has crossed the line of poverty after availing the assistance.</li> <li>• Qualification of indirect benefits to the rural area in terms of increasing production, productivity, etc. Particularly in respect of water shed development programmes.</li> <li>• Accessibility of markets access to communication facilities, availability and access to credit institutions and others similar parameters.</li> <li>• The overall improvement of the socio-economic development of the</li> </ul>

	<p>village under study.</p> <ul style="list-style-type: none"> <li>• The maintenance of assets created such as schools, roads and buildings, and the sustainability of these assets over the time.</li> <li>• The quality of assets created and the physical verification of the assets.</li> <li>• Improvement in the quality of life in the village both at beneficiary and group level.</li> <li>• Examination of the cost of creating these assets to determine whether they are economical and cost effective or not.</li> <li>• Assessment of whether the beneficiaries themselves are involved in construction of house and other assets, and the examination of alternative methods of assets to determine the cost effectiveness.</li> <li>• The examination of the manner of implementation of each of the scheme to find out whether the guidelines are being followed with respect to each scheme. Specifically investigating whether intermediaries are involved, in the delivery of benefits, whether and contractors are involved and the time taken for delivery of service since the day of application and the regularity of assistance (in case of pensioners).</li> <li>• Examination of the methods for publicity of a scheme, creation of awareness and level of awareness of the beneficiaries about the details of the schemes including their own entitlements.</li> <li>• An overall assessment of the impact of all the schemes, converging in a village to specifically find out whether the village has improved its condition during the three years of the reference period as a result of implementation of RD programmes.</li> <li>• Suggestion for improvement of design, structure and implementation of the scheme and delivery of services to the beneficiaries.</li> <li>• Impact assessment programme collection of quantitative and qualitative data and its analysis with extensive field work in the field.</li> </ul>
<p><b>Period</b> <b>Employer</b> <b>Position hold</b> and Description of Duties ,</p>	<p><b><u>From : August 2004 To : Dec 2004</u></b></p> <p><b><u>Center For Advance Research And Development</u></b> <b><u>Team Leader, Monitoring</u></b> <b><u>Impact Assessment Study Of Sharda Sahayak Priyojana in</u></b> <b><u>Uttar Pradesh through Planning Commission</u></b></p> <p>The work involved in the project was collection of quantitative and qualitative data and its analysis with extensive field work in the field villages in 15 district of Uttar Pradesh</p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• To assess the impacts of the project on household and villages in terms of some selected socio-economic and environmental parameters;</li> <li>• Understand the systemic impact of SSP on changing the efficiency of the agricultural sector in its command area;</li> <li>• Investigate the cause behind the time overrun and</li> <li>• Suggest necessary remedial actions for improving the effectiveness of the implementation of the project.</li> </ul>

**From : Decmber2003 To : July 2004**

**Center For Advance Research And Development**

**Team Leader**

**Impact assessment programme, ,in 16 District of Madhya Pradesh Funded by UNICEF & WINROCK**

***Positions held: Team Leader***

**Activities performed:**

- The funds released and utilized under each of the schemes operating in the district.
- Impact assessment programme of drought relief which was sponsored by UNICEF and WINROCK in 16 district of Madhya Pradesh
- The physical target and achievements with respect to the number of assets created such as ponds, stop dam, watersheds, well, percolation tanks, village tanks, nalla bunding, pasture development and its impact.
- A description of the type of assets created in the district / village under study
- Data collection and Analyses of data as per requirement of the report.
- Monitoring the team work.
- The drought assistance has helped in the mitigation of short-term drought impacts through the creation of employment opportunities within the village itself, especially for the landless and small and marginal farmers whose livelihoods are most fragile and whose dependence on wage labour is high. The key issues under this included: 1 During 1905, 1911, 1915, 1918, 1920, 1941, 1951, 1965, 1966, 1972, 1974, 1979, 1982, 1986, 1987, 1988, 1999, and 2000.

a) Livelihood security: Livelihood security comprises of water (domestic and irrigation), food and income security. The extent to which livelihood security of the poor among the affected communities has been addressed during the drought. Was the mode of payment (mix of cash and food grain) appropriate to adequately address livelihood concerns? How did households use the income they earned?

b) Migration: Migration of two types—regular and distress. The former refers to the mode through which communities meet their aspirations and needs, while the latter helps sustain their livelihoods. The evaluation will examine whether the project helped curb distress migration?

c) Social inclusion: The degree to which gender and equity concerns were addressed in planning, implementation and monitoring, along with the distribution of benefits from the assets created among various social categories within these communities. Emphasis will be on whether vulnerable groups (SC/ST/OBC and BPL) were “involved” in all the stages of the project and, to



	<p>what extent they benefited.</p> <ul style="list-style-type: none"> <li>• Drought preparedness is a function of two parameters—bio-physical and the institutional environment from the village to State level. With this understanding of drought preparedness, the set of issues covered included: <ul style="list-style-type: none"> <li>a) <u>Bio-physical environment</u>: The degree to which this intervention has affected water availability for domestic use, irrigation and other livelihood related activities. In order to fulfill this, an associated question is whether the structures constructed were technically sound and cost effective.</li> <li>b) <u>Institutional environment</u>: The overall institutional environment, both formal and informal, at all levels--from village to State level. Specifically, it entails: <ul style="list-style-type: none"> <li>• The policies and procedures followed by formal institutions from state to block levels for implementing the intervention.</li> <li>• Institutional development through awareness and capacity building programs for institutions at all levels.</li> <li>• The extent of community participation in project planning, implementation and monitoring. The level of community contribution towards the costs of structures, the rationale for variations in these levels across districts, its impacts and implications.</li> <li>• The extent of involvement of Panchayati Raj Institutions (PRIs) in the project.</li> <li>• The effectiveness of local institutions in managing the assets created to enhance their long-term sustainability.</li> </ul> </li> </ul> </li> </ul>
	<p><b><u>From : Sep 2003 To : December 2003</u></b></p> <p><b><u>Center For Advance Research And Development</u></b></p> <p><b><u>Team Leader</u></b></p> <p><b><u>Monitoring of Rural Development Programme ,MORD, District of Madhya Pradesh,</u></b></p> <p><b><u>Team Leader, Monitoring &amp; Evaluation</u></b></p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• The funds released and utilized under each of the schemes operating in the district.</li> <li>• Establishing indicators (See Glossary of Terms) of efficiency, effectiveness and Impact and</li> <li>• Setting up systems to collect information relating to these indicators;</li> <li>• Collecting and recording the information and analyzing the information;</li> <li>• Using the information to inform day-to-day management.</li> <li>• Monitoring is an internal function in any project or organization</li> <li>• Who is benefiting from what we do?</li> <li>• How much are they benefiting?</li> <li>• Are beneficiaries passive recipients or does the process enable them to have some control over their lives?</li> </ul>

	<ul style="list-style-type: none"><li>• Are there lessons in what we are doing that have a broader impact than just what is happening on our project?</li><li>• Can what we are doing be sustained in some way for the long-term, or will the impact of our work cease when we leave?</li><li>• Are we getting optimum outputs for the least possible amount of inputs?</li><li>• Data analysis and preparation of report and recommendation.</li></ul>
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