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CURRENT POSITION

Deputy Director in the Regional Centre for Urban and Environmental Studies (RCUES), Lucknow (Established by Ministry of Urban Development, Government of India)

EDUCATIONAL QUALIFICATION:

- **Ph.D. in Public Administration**, from Lucknow University in 2004.
- **Master's in Public Administration (MPA)** from Lucknow University in 1999.
- **Graduation** from I.T. College, Lucknow with Economics, Geography and English Literature in 1996.

AREAS OF SPECIALIZATION:

- Public Administration
- Urban Management

Competency

- Training & Capacity Building
- Research
- Project Management

KEY PROFILE & EXPERIENCE:

- Doctorate in Public Administration from Lucknow University having varied experience of 15 years in Academics, Research, Social Development and Urban Sector.
- Fifteen years of experience in academics, research and development Sector, including 10 years of experience exclusively in the Urban Sector.

- Experience in research, capacity building, Project Management, monitoring & evaluation.
- Experience in coordination & conduct of capacity building programmes, monitoring implementation of programmes and policies, conducting research programmes and related activities.
- Experience in designing and coordinating surveys, studies – both quantitative and qualitative and undertake/ facilitate documentation.
- Administrative, Project Management and Capacity Building abilities with strong analytical and problem solving skill.
- Proficiency in Computers, Microsoft office (Excel, Word, Access and PowerPoint)
- Good interpersonal skills and Group management ability with knowledge about participatory research methodologies especially in community participation & involvement.

MAJOR ASSIGNMENTS UNDERTAKEN:

- Coordinating the activities of the Centre under **Atal Mission for Rejuvenation of Urban Transformation (AMRUT)**.
- Coordinating the activities of the Centre under **SMART CITY Mission**
- Coordinating Individual Capacity Building for functionaries of Urban Local Bodies under **AMRUT and Smart Cities Mission**.
- Coordinating Project Development and Management Consultant (PDMC), for providing technical support to the State Government in the field of Parks, Open spaces and Urban Transport in 61 Cities of Uttar Pradesh.
- Coordinated Preparation of **Smart City Proposal under SMART CITIES MISSION for 12 Towns of Uttar Pradesh**.
- Coordinated Preparation of Smart City Proposal of Lucknow and Faridabad Municipal Corporations under Fast Track Round of Smart Cities Mission. Both the cities got selected in the Fast Track Round

- Coordinated preparation of **Service Level Improvement Plans (SLIP) and State Annual Action Plan (SAAP) under AMRUT for Water Supply, Sewerage, Parks/Open spaces of 60 towns of Uttar Pradesh** for FY 2015-16. It was approved by Apex Committee of MOUD, Govt. of India in the meeting held on 15th December 2015.
- Coordinating **DPR preparation work of Parks under PDMC of AMRUT** for the state of Uttar Pradesh.
- Coordinated preparation of **Service Level Improvement Plan (SLIP) and State Annual Action Plan (SAAP) of Union Territory of Chandigarh under AMRUT** for FY 2015-16 & 2016-17. It was approved by the Ministry of Urban Development, Government of India in the 8th and 10th Apex Committee Meeting held on 15/03/2016 and 14/06/2016.
- Coordinated **Comprehensive Capacity Building programme (CCBP) under JNNURM** for the State of Uttar Pradesh sponsored by Ministry of Urban Development, Govt. of India. Under CCBP 100 training programmes were conducted by RCUES, Lucknow and 1956 municipal functionaries were trained.
- Coordinating the activities of the Centre as Technical Agency for carrying out feasibility Study of underground sewerage lines and effluent treatment plant in Cant area of Babina and Sagour Cantonment Board.
- Was **State Coordinator of the Project Management Unit-BSUP established under JNNURM** in the state of Chhattisgarh. As State Coordinator established the PMU Office in the state, coordinated activities under BSUP Scheme, monitored projects, & provided advisory support to the government of Chhattisgarh for effective implementation of activities under JNNURM.
- Was also **State Coordinator for preparation of City Sanitation Plans of five Municipal Corporations of Chhattisgarh viz., Bhilai, Durg, Korba, Bilaspur and Rajnandgaon**
- Coordinated the team for conduct of ground survey and collection of data for drafting the city sanitation plans and organized three City

Sanitation Task Force Meetings at all five cities for feedback on draft report and its finalization.

- Was Coordinator for developing Integrated Solid Waste Management Plan for the Municipal Corporation of Rajnandgaon
- Coordinated the drafting of Urban Street Hawkers and Vendors Byelaws for the State of Chattisgarh.
- Conducted field visits for designing Slum Upgradation and Slum Relocation Plan for Raipur City
- Coordinated drafting of Chhattisgarh State Sanitation Strategy
- Coordinated drafting of Chhattisgarh Municipal Solid Waste (Management & Handling) Byelaws, 2010
- Coordinated drafting of Chhattisgarh Municipal Corporation & Municipalities Amendment Bill, 2010.
- Coordinated drafting of Lease Deed in respect of leasing of Dwelling Units (DUs) Constructed under Central/State Sponsored Schemes for Urban Poor.
- Conducted Study on Institutional & Administrative Structure for Implementation of Urban Poverty Alleviation Schemes In Chhattisgarh
- Coordinated activities at the state level and developed strategies for implementation of State/ ULB level Reforms as per the timelines under JNNURM for the state of Chhattisgarh
- Coordinated the drafting of Pro-Poor Action Plan for Chhattisgarh State
- Project Coordinator for implementation of Mandi Health Card Project which was initiated on pilot basis in 5 Mandis of Uttar Pradesh to improve the overall performance of mandis.
- Coordinated implementation of Report Card System in 51 Class-I towns of U.P for efficient service delivery in urban local bodies.

- Coordinated & monitored Solid Waste Management work undertaken in the State of Uttar Pradesh.
- Coordinated & monitored the work of Preparation of Detailed Project Reports under GOI funded schemes for the States of U.P, M.P, Jharakhand & Chhattisgarh.
- Coordinated & monitored implementation of Solid Waste Management project at Rampur.
- Coordinated & monitored preparation of Double Entry Accounting System manual based on National Accounting Manual, Ministry of Urban Development, Govt. of India of U.P., Uttarkhand.
- Coordinated & monitored implementation of GIS based Property Tax Reforms in 18 ULB's of U.P.
- Coordinated & monitored preparation of DPR on Modernization of Slaughter Houses for U.P. & M.P.
- Coordinated & monitored Computerization of 18 Urban Local Bodies and 6 Jal Sansthans in U.P. under scheme.
- Coordinated & monitored preparation of DPRs of Drainage & Sewerage of JNNURM towns of U.P.
- Coordinated preparation of DPR of Roads & Flyover at Rampur.
- Coordinated & monitored implementation of Accounting & GIS based Property Tax Reforms and creation of citizen facilitation centres under GOI-UNDP's New Country Programme on Capacity Development for Decentralized Urban Governance project in four towns of U.P.

TRAINING & CAPACITY BUILDING EXPERIENCE

- More than 10 years of capacity building experience during which conducted, coordinated and directed various training programmes, workshops, seminars etc. relating to urban management and development.

- Currently Coordinating Individual Capacity Building Programmes for Municipal functionaries of Urban Local Bodies under Atal Mission for Rejuvenation of Urban Transformation (AMRUT) and Smart Cities Mission. 2400 targeted functionaries are to be training under AMRUT.
- Coordinated Comprehensive Capacity Building programme (CCBP) under JNNURM for the State of Uttar Pradesh sponsored by Ministry of Urban Development, Govt. of India. Under CCBP 100 training programmes were conducted by RCUES, Lucknow and 1956 municipal functionaries were trained.
- Coordinated and conducted series of specialized training programmes for municipal officials in the state of Chhattisgarh.
- Coordinated and conducted Rapid Training programmes on Project Planning & Implementation under JNNURM, for Municipal and state level officials 32 JNNURM towns covering 17 States of India.
- Coordinated various training & capacity building programmes on Swarn Jayanti Sahari Rozgar Yojana under Ministry of Housing & Urban Poverty Alleviation, Govt. of India.

ADMINISTRATIVE EXPERIENCE

- Currently Discharging Administrative duties as Deputy Director, Administration in Regional Centre for Urban & Environmental Studies, Lucknow
- Coordinating the activities of the Centre under SMART CITY Mission
- Coordinating the activities of the Centre under Atal Mission for Rejuvenation of Urban Transformation (AMRUT).
- Coordinating the activities of Project Development and Management Consultant (PDMC) for Urban Transport & Parks/Green Spaces under AMRUT for the state of U.P.
- Headed the Project Management Unit-under JNNURM at Chhattisgarh (2009-2011)

- Coordinated team of specialists for conduct of Research Studies and monitoring implementation of government policies & programmes.
- Coordinated, supervised & monitored various project based consultancy assignments in RCUES, Lucknow.

Rendered various administrative tasks in the capacity of OSD to the Director in the Regional Centre for Urban & Environmental Studies, Lucknow and also coordinated the work of Website updation & maintenance.

PREVIOUS WORK EXPERIENCE:

- **Worked on the permanent post of Research Officer in RCUES, Lucknow** from January 2008 to October 2013.

***Job Profile:** Project management, coordination & monitoring implementation of programmes and policies, coordination & conduct of capacity building programmes, research programmes and related activities in the field of urban management & urban Poverty Alleviation.*

- **Worked on the post of Research Officer in RCUES, Lucknow** from November 2007 to January 2008.

***Job Profile:** Coordinated Rapid Training Programmes on Project Planning & Implementation under JNNURM for officials of 32 JNNURM towns covering 17 States of India.*

- **Worked on the post of Research Associate in RCUES, Lucknow** from February 2006 to Dec. 2008.

***Job Profile:** Coordinated several consultancy projects & research studies. Formulated Project proposals, Designing implementation strategy, Research and Documentation, organizing workshops and conferences etc.*

- Worked on the post of **Development Officer in International Development Enterprise India (IDEI)**, at Regional Office, Lucknow Oct. 2005 to Feb. 2006.

***Job Profile:** Formulating Project proposals, Designing implementation strategy, Research and Documentation, organizing workshops and conferences.*

- Worked as **Research Team member** in Process Documentation of **CARE-INDIA Neonatal Evaluation Research**, a collaborative research

project of **John Hopkins University, USA** and **King George Medical University**, Lucknow, from September 2004 to November 2004.

Job Profile: Qualitative interviews with community & officials, Extensive community based interaction, Observation and analysis of the performance of service providers and NGO partners of CARE involved in RACHNA Programme (INHP-II) & prepared a report on Process Documentation.

- Worked as **Research Associate with Regional Centre for Urban and Environmental Studies (R.C.U.E.S)**, Lucknow in a Research Project “Role Conflict among Women Representatives in Urban Local Government- A Case Study of U.P.”, sponsored by ICSSR from Nov. 2003 to May 2004.

Job Profile: Assisted Research Study, Framing of Questionnaire, Primary and Secondary data collection, Interview with target group, Data compilation, Data analysis and prepared draft report.

- Worked as **Research Investigator** on by **CIDA Sponsored (Canadian International Development Agency) Project on “Uttar Pradesh Energy Infrastructure Services”** in association with Center for Rural Development and Panchayati Raj from Nov. 2002 to Sept. 2003.

Job Profile: Extensive field survey of 9 districts of State of Uttar Pradesh, Extensive focused Group Discussion with the community, Primary and Secondary data collection, Reporting and Documentation, data compilation and Report Writing.

RESEARCH STUDIES

Conducted & coordinated several research studies in the field urban management. Some major studies are:

- Case Study of Solid Waste Management in DataGanj Nagar Palika Parishad Badaun
- Case Study of Solid Waste Management in Nagar Panchayat Fatehpur District Barabanki
- Institutional & Administrative Structure for implementing UPA Programmes in Chhattisgarh
- Assessment Study of Level of Awareness and Acceptability of the provisions of MSW Rules, 2000 by the Stakeholders in select cities of

UP, MP & Bihar.(Study sponsored by Ministry of Urban Development, Govt. of India)

- Preliminary Assessment and Situational Appraisal for Double Entry Accounting System in U.P.
- Preliminary Assessment and Situational Appraisal for Geographical Information System in U.P.
- Status Report on Accounting & Property Tax System: A Case Study of Allahabad, Varanasi, Meerut & Mathura.
- Assessment Study of Level of Awareness and Acceptability of the provisions of MSW Rules, 2000 by the Stakeholders in select cities of UP, MP & Bihar.(Study sponsored by Ministry of Urban Development, Govt. of India).

TRAINING MODULES/STUDY REPORTS:

Has prepared several theme papers and background materials on various aspects of urban management. Some recently prepared modules include:

- Orientation Training Module on Atal Mission for Rejuvenation of Urban Transformation (AMRUT) for Municipal Functionaries
- Training Module on Management of Solid Waste in Urban Local Bodies
- Training Module on Benchmarking of Urban Services
- Training Module on Municipal Resources Mobilization in urban local bodies
- Training Module on Urban Sanitation in Urban Local Bodies
- Module on Preparation of SLIP & SAAP under AMRUT
- Module on Role of PMU & PIU in Urban Management
- Module on Role of Community in Combating Climate Change
- Module on Project Planning & Implementation
- Report Card System for Urban Governance

- Module on Double Entry Accounting System in Municipal organizations
- Administrative Structure for Implementation of SJSRY in the State of Chhattisgarh
- Module on Project Planning & Implementation

PUBLICATIONS:

- Article Wastewater Treatment and Reuse: Learning from Japan published in 'URBAN PANORAMA', Journal of Regional Centre for Urban and Environmental Studies (RCUES), Lucknow.
- Editor, Urban Panorama, RCUES Journal, July -September, 2013.
- Editor, Urban Panorama, RCUES Journal, June - Dec, 2009.
- Editor for RCUES Newsletter, Vol. VI, No.4, Jan- March 2009
- Editor for RCUES Newsletter, Vol.-VII, No: 1, Jan- June, 2008
- Article "Role of Community in Combating Climate Change" published in 'URBAN PANORAMA', Journal of Regional Centre for Urban and Environmental Studies (RCUES), Lucknow.
- Article "Urban Challenges: Need for private sector participation" published in 'URBAN PANORAMA', Journal of Regional Centre for Urban and Environmental Studies (RCUES), Lucknow.
- Article "Urban Disasters a Challenge: Need for Preparedness Mitigation and Response" published in 'URBAN PANORAMA', Journal of Regional Centre for Urban and Environmental Studies (RCUES), Lucknow.
- Process Documentation Report of Neonatal Evaluation Research of CARE India, a collaborative research project of John Hopinks University, USA and King George Medical University.
- Irrigational Needs Assessment for Small & Medium Farmers, Kisan Bandhu, IDEI, Lucknow.

- Paper “Educational Failure in Uttar Pradesh” presented in XVII All India National Conference of Indian Public Administration Association on Nov. 10-11 2000, at Lucknow.
- Prepared several theme papers and background materials on various aspects of urban management.

SPECILIZED TRAINING:

- Attained Specialized training on Urban Lake Management: Towards Water and Environment Sustainability organized by Centre for Science & Environment from September 22 to 24, 2014.
- Attained Specialized Training on Wastewater Treatment and Reuse Technologies organized by Japan International Cooperation Agency (JICA) in Tokyo from 3rd to 7th February 2014.
- Attained Specialized Training on “Research Methodology and Project Formulation” sponsored by ICSSR, at the Department of Public Administration, Lucknow University.
- Attained Specialized Training on Capacity Building of ULBs organized by Ministry of Urban Development, Government of India and UNDP on 20th Nov. 07, New Delhi
- Attained Specialized Training on the Accounting Procedures under Audit Clinic organized by GOI- UNDP under Capacity Building for Urban Governance Programme, 20th to 22nd June 07, Rajasthan
- Attained Specialized Training on E-Governance in Urban Local Bodies: Redefining Governance, 14th – 15th Nov 07, Lucknow
- Orientation Training on implementation of Rapid Training Programme under JNNURM organized by Ministry of Urban Development, Government of India and UNDP on 17th Oct2007 at Lucknow and on 14th – 15th July 2008 at Nanital
- Attained Specialized on Effective Service Delivery Strategy & Governance Reforms under JNNURM, organized by Administrative Staff Collage of India, Hyderabad on 8-9 May 2009.

- Training on Participatory Planning in implementation of urban poverty alleviation programmes on 13th & 14th June 2008 at Lucknow.
- Training on Urban Sanitation and Hygiene Promotion on January 22, 2008
- Training on implementation of SJSRY: Overview & Way Forward organized by Ministry of Housing & Urban Poverty Alleviation and RCUES on 6-7 Feb. 2009 at Puri, Orissa
- Training on implementation of Urban Reforms in India for Sustainable Development organized by Ministry of Urban Development, Government of India & RCUES on 27-28 Feb. 2009 at Dehradun, Himachal Pradesh.
- Training on Urban Poverty Alleviation Strategy organized by Ministry of Housing & Urban Poverty Alleviation and RCUES on March 5-6, 2010 at Lucknow

PROFESSIONAL MEMBERSHIP

1. Life Member of the Indian Public Administration Association.
2. Member, Editorial Board, Urban Panorama, RCUES, Lucknow.
3. Member Board of Studies (PGDUM), Lucknow University.